

BRITISH AND IRISH ORTHOPTIC SOCIETY
MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 26 JUNE 2018
AT THE JURYS INN WATERFRONT, BRIGHTON COMMENCING AT 9.00

57 members attended

Panel: Veronica Greenwood Chair BIOS and BOS TU

Alison Stanley

Vice-Chair BIOS and BIOS TU

Joanna Brown

Interim Business Manager and note taker

- **Welcome and Apologies for absence**

Veronica Greenwood welcomed everybody to the meeting. She introduced the panel, Lesley-Anne Baxter, Trade Union Advisor, and Rowena McNamara, previous Chair. She noted that the AGM concerned the calendar year 2017, and that Rowena McNamara had been Chair for the first half of that year.

Apologies for absence were received from Anne Bjerre, Ininder Daphu and Kate Hon.

- **Minutes of the 2017 AGM**

Rowena McNamara proposed that the Minutes be accepted as a correct record, and Julie Cartledge seconded. The Minutes were approved unanimously and signed by the Chair. There were no matters arising.

- **Chair's Report**

Veronica Greenwood gave her Chair's report. She reminded the meeting that the Trustees and all the organisation's representatives should be mindful of the of the charitable aims of BIOS. She showed a power point presentation outlining the many positive developments that had occurred during the year, including the following:

- Around 96% of practising orthoptists were members of BIOS.
- BIOS represented members at local, national and international level and had a strong voice amongst AHPs.
- BIOS reached its eightieth anniversary and all the historic documents and artefacts had been archived.
- Free training and CPD had been provided for all members.
- The new roles of Graduate Representative and Public Health representative had been introduced on Council. She thanked Martha Waters and Jigs Mehta respectively, who had taken on these roles.
- A core competency framework in ophthalmology had been developed

There were no questions on the Chair's report.

- **Financial Statements**

Veronica Greenwood presented the Accounts. The total funds had reduced from £313k in 2016 to £206k in 2017. This was because the Charity Commission had indicated that BIOS was holding too many reserves, so the surplus was used to fund, in particular, the website and increased business management resources. Unfortunately, the new business serviced provider

had let BIOS down but the issues were now being resolved. The investment portfolio was secure and the organisation was completely viable.

There were no questions on the Accounts.

Anna Horwood proposed and Lesley Anne Baxter seconded acceptance of the Accounts, and these were unanimously accepted.

- **Trustees**

Alison Stanley presented the list of Trustees:

2017-18

Chair: Veronica Greenwood
Vice-Chair: Alison Stanley
Midlands and East: Julie Clarke
Northern: Kathryn Smart
Southern: Joy White
Northern Ireland: Jane Hanley
Republic of Ireland: Gillian O'Mullane
Scotland: Angela Carlin
Wales: Aimee Brown

2018-19

Chair: Veronica Greenwood
Vice-Chair: Julie Cartledge
Midlands and East: Julie Clarke
Northern: Kathryn Smart
Southern: Joy White
Northern Ireland: Jane Hanley
Republic of Ireland: Jaina Byrne
Scotland: Angela Carlin
Wales: Aimee Brown
Chair of LOOP (co-opted, vacant)

Veronica Greenwood thanked the outgoing Trustees, Alison Stanley and Gillian O'Mullane, for their service to BIOS.

- **Resolutions**

Resolution 1

That the level of fees for all categories of members should be unchanged in 2019.
The resolution was approved unanimously.

Resolution 2

To convert and re-name the voting “non-funded Vice Chair Trustee” to “Trustee”, to agree that the Chair of LOOP be appointed as this Trustee and to amend the Articles of Association accordingly.

Veronica Greenwood explained that it had been difficult to fill this role in recent years, and she showed a diagram of the proposed new structure.

The resolution was approved unanimously.

There was no other business, and the meeting ended at 9.27